



**JAPAN SOCIETY FOR THE PROMOTION OF SCIENCE
JSPS SHORT-TERM AWARD PROGRAMME**

APPLICATION CHECKLIST

Please ensure that you enclose the following in your application package and that they are placed in the order given below (NB: the application will be considered incomplete until all relevant documents are submitted):

- Completed Abstract Form
- Completed Subject Area form
- Signed and completed Application Form
- Evidence of correspondence with the host researcher in Japan
- Photocopy of photo page of passport
- Photocopy of UK visa (if applicable)
- Photocopy of PhD Certificate (if applicable)
- Completed Monitoring Form (optional)
- Stamped-addressed envelope (if you require written confirmation of receipt)

DO NOT STAPLE OR BIND ANY OF YOUR APPLICATION FORMS