

**JSPS London call of the JSPS Summer Program**

**FY2026 Application Checklist**

**Please ensure that you submit the following documents, except for the reference, by e mail to:** [**lon-summer@overseas.jsps.go.jp**](mailto:lon-summer@overseas.jsps.go.jp)

**An application will be considered incomplete until all relevant documents are submitted:**

**□** Completed Abstract Form

**□** Completed Subject Area Form

**□** Signed and completed Application Form **dated on or before the Closing date.**

**Please make sure the research plan is no longer than three A4 pages,**

**including references.**

**□** Invitation Letter from host institution **dated on or before the closing date**.

**This letter should be signed by the host and printed on letter-headed paper.**

**□** Photocopy of photo page of passport

**□** Photocopy of PhD Certificate (if applicable). **If this is not already written in**

**English, please provide a translation.**

**□** Photocopy of PhD enrolment document from a UK university (from non PhD holders only).

**If this document is not already written in English, please provide a translation.**

**This document must include expected start and finish time (month and year)**

**of PhD and must have been issued within the last 6 months.**

**□** Proof of Maternity Leave and or/Parental Leave if applicable

* **In addition, one reference must be submitted separately by a referee who is the applicant’s current or previous supervisor using the prescribed JSPS form. The reference must be sent by the application closing date to the following e mail address:**

[**lon-summer@overseas.jsps.go.jp**](mailto:lon-summer@overseas.jsps.go.jp)

\*For the Application Form, Invitation Letter and Reference, a digital image of the signature required is acceptable.